

# **CRAVEN COUNTY, NORTH CAROLINA**

## **Employment Vacancy Posting**

**POSITION:** Licensed Practical Nurse II (225-1)  
**LOCATION:** Craven County Department of Health  
**HIRING RANGE:** \$28,708 - \$30,085  
**JOB TYPE:** Full-Time/Permanent/Non-Exempt  
**POSTING DATE:** April 19, 2016  
**DATE AVAILABLE:** Immediately  
**CLOSING DATE:** Open Until Filled

### **PRIMARY PURPOSE OF POSITION**

The primary purpose of this position is to administer immunizations to children 0-18 years of age.

### **ESSENTIAL JOB FUNCTIONS**

Will work in Child Health Primary Care Clinic. Employee will be responsible for carrying out activities of the Child Health Immunization Clinic. This position is responsible for tracking immunization compliance for Craven County children, thus requiring this nurse to work in cooperation with area physicians' offices. This position is responsible for ordering vaccines, as needed, and ensuring that they are stored at the proper temperatures. Assist the Primary Care providers with obtaining history of current illness, performing treatments and providing patient education and documentation. Administers age appropriate immunizations according to local and state guidelines. Counsels parents/guardians on benefits and side effects of immunizations. Assists with delinquent vaccination follow up. Documents the care provided according to local protocol.

### **MINIMUM EDUCATION AND EXPERIENCE**

Graduation from a state accredited program of practical nurse education and one year of practical nursing experience. General knowledge of nursing practice and theory. Currently licensed to practice as a Practical Nurse (LPN) in the state of North Carolina as validated by the North Carolina Board of Nursing. Must have a valid North Carolina driver's license.

### **ADDITIONAL JOB FUNCTIONS**

Must work with families to promote good child rearing practices. Ability to bend, stoop, lift, visualize and converse with parents and children. Flexibility to address the needs of the 0-21 age group. Shelter management in times of emergency situations. Bilingual (Spanish) a plus.

### **HOW TO APPLY**

Contact the Division of Employment Security for an official NC State Application (PD107) or download the application from <http://www.oshr.nc.gov/jobs/general.htm>. Applicants must be registered at [www.ncworks.gov](http://www.ncworks.gov) prior to submitting an application. Resumes will not be accepted unless accompanied by a completed application. Apply to Division of Employment Security, 2836 Neuse Blvd, New Bern, NC 28560. Craven County Department contact for questions is Deborah Barmann at 252-636-4960.

Craven County is an Equal Opportunity Affirmative Action Employer.

